

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 102  
Date: 2015-01-15  
Day: Thursday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jenne dos Santos/Monica Maganzini

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: Cloudy **Noon:** Overcast/light flurries **3:00 pm:** NA  
**Temperature:** 7:30 am: 25° **Noon:** 26° **3:00 pm:** NA

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div.06	GVW	Carpenter	2	4	0	6
Subcontractors:	Div. 04	GVW	Masonry	1	0	0	1
	09 90 00	GVW	Painting	0	0	0	0
	02 41 19		Demolition	1	0	2	3
	Div. 31		Earthwork	0	0	0	0
	23 00 00	Ambient Temp. Corp.	HVAC	1	1	0	2
	26 00 00	Griffin Electric	Electrician	0	0	0	0
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
	21 00 00	Encore Fire Protection	Fire Supression	1	1	0	2
	03 30 00	Precision Concrete	CIP Concrete	1	2	0	3
	07 31 00	Meadows Construction	Synthetic Slate Shingles	0	0	0	0
Total:				7	8	2	17

## DAILY REPORT:

### Activities Today:

- 1) Concrete: Concrete is being placed for the exterior stairs by elevator; basement floor concrete slab has been placed.
- 2) Concrete testing (Briggs): Slump: 4in, Air: 6.6%, 51° (Low, but within range of 50-90 degrees).
- 3) HVAC: Continuing ductwork placement in attic and 1<sup>st</sup> floor.
- 4) Mason: Removing brick from door opening on 2<sup>nd</sup> floor; working on window opening at main floor.
- 5) Demo/Labor: General site cleaning; assisting with other trades.
- 6) Abatement

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury Building Department  
Steve Sadwick, Town of Tewksbury Building Department  
Jeff Barnes, Barnes Consulting  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects

# PHOTO INDEX



Photo showing concrete placement of exterior stair near the elevator, at the South elevation.



Photo showing blankets in place over the new concrete slab in the basement.



Photo showing sealed duct transition in the attic.



Photo showing carpenters installing window blocking.



Briggs was on site to test and take samples of the concrete for the exterior stair placement:

- Slump: 4 inches
- Air: 6.6%
- 51°